Practitioner Application Form for EYPS Training and Assessment

Best Practice Network is a leading provider of training and assessment for EYPS, offering flexible and high quality support to help you achieve this exciting professional status. Apply now to begin your pathway to national recognition of your work in leading and supporting your colleagues to achieve excellence with babies, toddlers and young children.

You can contact our dedicated EYPS team on 0117 920 9200 or email eyps@bestpracticenet.co.uk for more information.

1. Applicant details

Please select start date: ☐ January 20 ☐ September 20  
Gender: M ☐ F ☐

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<tr>
<th>Forename:</th>
<th>Surname:</th>
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<th>Previous surname (if applicable):</th>
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<tr>
<th>Applicant Role:</th>
<th>Time in role:</th>
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<th>Full Home Postal Address:</th>
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<thead>
<tr>
<th>Postcode:</th>
<th>Email:</th>
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<table>
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<tr>
<th>Home telephone:</th>
<th>Mobile:</th>
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<tr>
<th>Date of birth:</th>
<th>National Insurance Number:</th>
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<tr>
<th>Country of birth:</th>
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Have you applied to any another provider for EYPS training and preparation?  
Yes ☐ No ☐

Name of provider:

Have you started an EYPS pathway previously (with Best Practice Network or any other provider)?*

Yes ☐ No ☐

If you answered ‘Yes’:

With which provider:

Start Date:

Finish Date:

EYPS assessment completed? Yes ☐ No ☐

*If you have received any previous EYPS funding for starting a pathway, future funding may be affected.
2. Employer/Setting details

<table>
<thead>
<tr>
<th>Setting Name:</th>
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<tr>
<td>Setting Manager:</td>
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<tr>
<td>Full Postal Address:</td>
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<tr>
<td>Post Code:</td>
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<tr>
<td>Local Authority area:</td>
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<tr>
<td>Email:</td>
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<tr>
<td>Telephone Number:</td>
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**Setting type**

- Pre-School Setting
- Nursery Setting
- Children’s Centre
- Foundation Stage Class in Maintained School
- Childminder
- Independent School
- Other
- please specify:

**Organisation sector**

- Private
- Voluntary
- Independent
- Local Authority

CWDC requires training providers to give priority to candidates from under-represented groups and those who work with families who are more disadvantaged. Please provide more detail about your role in Section 7.

3. Marketing information

How did you hear about Best Practice Network?

- Advertisement
- Internet search
- Local Authority
- Word of Mouth
- Briefing/Taster
- Setting/Line manager
- University/College

Recommended by (please specify):

For the purpose of providing support and guidance, details of EYPS candidates will be shared with the local authority in which you work. If you DO NOT want your details shared, please tick here ☐
4. EYPS qualification entry requirement guidance

To begin an EYPS Pathway, candidates must have a full UK degree (Level 6) or Foundation Degree (Level 5), along with GCSE or equivalent qualifications in English Language and Mathematics at grade C or above. Candidates are required to provide copies of their qualifications as part of the application process. We will be unable to progress your application without legible copies that provide confirmation of the qualifications you currently hold. You will need to bring your original certificates for verification on Day 1.

The Undergraduate Practitioner Pathway is available to practitioners who have a Level 5 qualification which is the equivalent of at least 240 CAT points, 120 of which must have been obtained at Intermediate level on the Higher Education Qualifications Framework. Best Practice Network can sponsor you to achieve the additional credits needed to complete your ‘top-up’ to full BA degree (300 CAT points) with one of our partner HEIs, listed below. Please contact us for more information about this support.

- Swindon College
- University of Wolverhampton
- Leeds Metropolitan University
- University of Plymouth
- Calderdale College
- Staffordshire University
- Birmingham City University
- Doncaster College
- Harrogate College
- University of Warwick

If you do not have the appropriate GCSE (or recognised equivalent) grades you will NOT be accepted onto a pathway. To secure your place, you will need to successfully complete an equivalency test prior to the course start date. Visit www.equivalencytesting.com for more information. Your setting or Local Authority may support you with the cost of these tests.

For qualifications achieved overseas, NARIC comparison confirmation is required (see www.NARIC.org.uk - a fee is involved for this process).

As a general guide the qualifications listed in the table below meet the EYPS entry requirements, as set out by the Children’s Workforce Development Council. This is not an exhaustive list - should you hold an alternative qualification that you think may meet the requirements, please contact our programme coordinators for further advice.

<table>
<thead>
<tr>
<th>Requirement Met</th>
<th>Degree</th>
<th>Foundation Degree</th>
<th>GCSE English Language</th>
<th>GCSE Maths</th>
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<tbody>
<tr>
<td>Degree</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>BA/BSc/ Masters Degree</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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<tr>
<td>Cert Ed Before 1980</td>
<td>✔</td>
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<td></td>
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<tr>
<td>QTS From 1984</td>
<td>✔</td>
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<tr>
<td>Degree with QTS From 1984</td>
<td>✔</td>
<td>✔</td>
<td></td>
<td></td>
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<tr>
<td>GCSE Grade C and above From 1984</td>
<td></td>
<td>✔</td>
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<tr>
<td>GCE Pass Up to July 1975</td>
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<td>✔</td>
<td>✔</td>
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<tr>
<td>GCE C and above After July 1975</td>
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<td></td>
<td>✔</td>
<td>✔</td>
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<tr>
<td>CSE Grade 1</td>
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</table>
5. Applicant qualification details

Please provide below full details of the qualifications you hold, ticking the appropriate boxes.

☐ I have a BA/BSc/BA Hons/BSc Hons/Masters degree

My degree title is:

Year achieved:

☐ I have a Level 5/Foundation degree (240 CAT points) and need to 'Top-up' to a BA ordinary degree

My degree title is:

Year achieved:

☐ I am registered for a top-up and enclose confirmation with my application

University name:

Start date:

☐ I have achieved GCSE English Language at Grade A-C (or recognised equivalent)

Name of qualification:

Year achieved: Grade:

☐ I have achieved GCSE Mathematics at Grade A-C (or recognised equivalent)

Name of qualification:

Year achieved: Grade:

☐ I enclose copies of the above qualifications with my application*

Please Note: In addition to these qualifications, a further check on your ability to read effectively and communicate clearly and accurately in English will also be required. Further details will be provided once your application has been received.

*Provisional result letters/slips are not acceptable.
6a. Self-Assessment Questionnaire

This questionnaire is designed to help you identify the most appropriate pathway to achieve EYP status – either the Graduate Practitioner Pathway (6 months) or the Undergraduate Practitioner Pathway (12 months). It provides an initial indication of the pathway that may be most suitable for you. We will discuss your experience and qualifications with you if it seems another pathway may be more suitable. Please think about the work you do within your setting and tick the box that best fits your own situation.

<table>
<thead>
<tr>
<th>Experience</th>
<th>Often</th>
<th>Sometimes</th>
<th>Never</th>
</tr>
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<tbody>
<tr>
<td>I work(ed) with children in the 0-3 year range (within the last 3 years)</td>
<td></td>
<td></td>
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<tr>
<td>I know &amp; understand the implications of the Early Years Foundation Stage for children 0-3 yrs</td>
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<td></td>
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<tr>
<td>I am involved in leading and managing delivery of the Early Years Foundation Stage for children 0-3 yrs</td>
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<td></td>
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<tr>
<td>I work(ed) with children in the 3-5 year range (within the last 3 years)</td>
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<tr>
<td>I know and understand the implications of the Early Years Foundation Stage for children 3-5 years</td>
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<tr>
<td>I am involved in leading and managing delivery of the Early Years Foundation Stage within my setting</td>
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<tr>
<td>I lead and support other practitioners to ensure effective practice in delivery of the Early Years Foundation Stage for children 0-5 yrs</td>
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<tr>
<td>I understand how to assess children’s progress and show others how to do this</td>
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<tr>
<td>I work collaboratively with other adults in my setting</td>
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<tr>
<td>I influence the work of other practitioners</td>
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<tr>
<td>I guide the work of other practitioners</td>
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<td></td>
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<tr>
<td>I am involved in monitoring the work of other practitioners</td>
<td></td>
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<tr>
<td>I work in partnership with parents/carers to improve outcomes for children</td>
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</tr>
<tr>
<td>I support other practitioners to work in partnership with parents/carers to improve outcomes for children</td>
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<tr>
<td>I work with other professionals beyond the setting in my work</td>
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<tr>
<td>I use literacy, numeracy and ICT skills in my work</td>
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**Total number of ticks in each column**
6b. Identifying your pathway

Looking at the number of ticks gained in the previous section may help you to identify which Pathway would be most suitable for you:

☐ Graduate Practitioner Pathway (6 months)

I am qualified to ordinary degree level and have GCSE grade A-C (or equivalent) English Language and Maths qualifications.

Through my experience I have most ticks in column 1 (Often) and a few/no ticks in column 3 (Never)

☐ Undergraduate Practitioner Pathway (12 months)

I am qualified to Foundation Degree (Level 5) and will be topping up to a full BA degree and have GCSE grade A-C (or equivalent) English Language and Maths qualifications.

Through my experience I have most ticks in column 1 (Often) or 2 (Sometimes) and a few/no ticks in column 3 (Never)

7. Additional Information

Please describe briefly below (in approximately 250 words) why you think you would be a suitable candidate for EYPS – please make particular reference to your work with disadvantaged families/children.

☐ I confirm I have completed this section of the application myself.

Signed: Print name:
8. Employer Information and Reference (for Setting/Line Manager)

Please would you read this section carefully and sign below to confirm your understanding and agreement to support the applicant towards achieving EYPS.

**Applicants will not be able to join an EYPS Pathway without the full support of their setting.** Settings are required to provide direct support and facilitate candidates’ engagement in setting based aspects of the programme. This support is essential to sustain candidate involvement and successful completion. To facilitate this level of support, settings are entitled to claim release cost funding direct from Best Practice Network – further details of this are provided below.

**Please Note:** Best Practice Network are required to complete CRB checks on all applicants for EYPS as part of the application process – this check may be in addition to the check your setting has already carried out.

**Attendance at training sessions**
Candidates will need to attend group training sessions with others working towards EYPS. These sessions are invaluable in explaining the processes involved in achieving the status and provide opportunities to gain confidence, experience and further knowledge. Towards the end of the programme settings will need to release candidates from their duties for at least one day (or two half days) to complete written work they need to submit to their assessor.

**Placement and Development/Study days**
Some practitioners may need time away from their everyday work for additional placement experience or development/study time, as appropriate to their individual needs. Through negotiation and agreement with the setting, candidates could require release time to:
- gain further experience with a particular age group in their own or other settings
- gain further experience of leading and supporting colleagues
- attend university modules to gain their degree (for those studying towards a BA alongside EYPS)
- attend additional workshops relevant to need

**Release Cost Funding**
The funding outlined below is for release cover costs and other reasonable expenses incurred by the setting/candidate in support of the candidate to achieve EYPS. CWDC requirements are that it cannot be used for other purposes within the setting.

Evidence of actual expenditure will need to be provided in support of all claims for funding.

**Graduate Practitioner Pathway:** 6 month programme, £800 provided for candidate release costs

**Undergraduate Practitioner Pathway:** 12 month programme, £3,200 provided for candidate release costs

Please describe briefly below (in no more than 100 words) why you think this candidate is suitable for EYPS
9. Employer Declaration

Please sign below to confirm that you

- Consider the candidate to be suitable for EYPS and capable of developing the skills to lead and support other practitioners
- understand the candidate commitment required to achieve EYPS
- understand the setting commitment required in order for the candidate to achieve EYPS
- understand the conditions of the release cost funding
- agree to support the candidate throughout the course with development opportunities/release from work

Signed:  
Print name: 
(Setting/Line Manager)
Name of Setting:

10. Applicant Declaration

Do you consider yourself to have a disability / additional learning need? Yes ☐ No ☐

If you have answered YES please provide brief details:

Do you require a Visa to live/study/work within the United Kingdom? Yes* ☐ No ☐

*If ‘Yes’, please provide a copy with your application. Your Visa will need to last the duration of your chosen EYPS pathway.

☐ I confirm that all information provided in this application is true and accurate to my knowledge.

Signed:  
Print name:  
(Candidate)
Date:

Please contact our EYPS Programme Coordinators with any questions or queries on 0117 920 9200 or email eyps@bestpracticenet.co.uk

Before submitting your application, please ensure that you have included the following alongside your application form:

Copies of qualification certificates:

☐ Degree
☐ GCSE Mathematics
☐ GCSE English (Language)

AND

☐ NARIC Certification *(Applicable for international qualifications, see www.NARIC.org.uk)*

☐ Proof of any name changes e.g. Marriage Certificate/Deed Poll
11. Equal Opportunity Information
This information will be treated in strict confidence.

Ethnicity

- White
- Mixed Race
- Asian/Asian British
- Black/Black British
- Chinese/Chinese British
- Prefer not to say
- Other

Please specify:

Return details

Scan and email: eyps@bestpracticenet.co.uk

Post: EYPS Registration Team, Best Practice Network, 111-117 Victoria Street, Bristol, BS1 6AX

Fax: 0117 929 7163. Please remember to enclose copies of your qualifications.

Data Protection Statement
The information that you provide on this form and that obtained from other relevant sources will be used to process your registration for a place on one of our EYP pathways. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment procedures and, should your registration be successful and you take up a place on one of our programmes, to facilitate your learning experience. We may also use or pass to certain third parties information to process or to support any application made for funding associated with your learning. As a registered data controller, we are required to take appropriate technical measures to protect your personal information including making a regular backup of our system and data. We have security measures in place to make sure any personal information we collect is secure. All parties with access to your information are subject to confidentiality obligations. By submitting this form we will be assuming that you agree to the processing of sensitive personal data (as described above) in accordance with our registration with the Data Protection Commissioner.